

Part C

Survey Questionnaire

Passenger Vessels

Ship name:

IMO No:

Date survey completed:

Survey port:

Surveyor's name:

Survey company:

Surveyor's ref. number:

Order club:

Club ref. no.:

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5. Survey Questionnaire - Passenger

5.1 Shell doors, ramps and other closing appliances

Y N NA NI Remarks

5.1.1 Are hull openings and their closing appliances in apparent satisfactory condition and free from signs of water leakage?

5.1.2 Are closing and sealing arrangements in apparent satisfactory condition and properly adjusted?

5.1.3 Are drain channels and non return devices in apparent satisfactory condition?

5.1.4 Can doors / ramps be closed / opened without undue delay?

Additional information

5.2 Passenger and Crew Safety

Y N NA NI Remarks

5.2.1 Is the passenger list properly maintained and as required by Flag?

5.2.2 Are designated personnel trained in crisis and human behaviour, crowd management as appropriate?

5.2.3 Is there a system in place for checking passenger numbers at the assembly stations?

5.2.4 Are procedures in place to verify that cabins are evacuated and measures are in place to control / monitor persons checking cabins?

Y N NA NI Remarks

5.2.5	Can designated ship's officers and ratings communicate in a language understood by the principal nationalities of passengers?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
5.2.6	Are the passengers provided with proper emergency instructions by general announcements and signs in cabins and public areas?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
5.2.7	Are passenger areas fitted with low location marking and photoluminescent escape signs below smoke level?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
5.2.8	Is low level lighting working satisfactorily and regularly tested?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
5.2.9	Are adequate notices for passengers posted in relevant language(s) for escape routes?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
5.2.10	Are decks properly numbered and "you are here" mimic plans prominently posted in relevant places?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
5.2.11	Is non-slip material applied on exposed areas of public decks?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
5.2.12	Are emergency escape routes from accommodation marked and unobstructed?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
5.2.13	Are the swimming pool(s) and whirlpool spas, as appropriate, fitted with suitable rescue equipment, depth markings and safety instructions / warnings?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
5.2.14	Are records maintained for water treatment and testing for the swimming pools and whirlpool spas by appropriately trained crew?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
5.2.15	Are swimming pools / spas fitted with anti-entrapment / anti-vortex drain covers?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	

		Y	N	NA	NI	Remarks
5.2.16	Do steam room / saunas have cut outs?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
5.2.17	Is there a vomit and faecal response plan for the swimming pools and whirlpool spas?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
5.2.18	Is sport and recreation equipment apparently safe to use?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
5.2.19	Are appropriate safe use warning signs displayed?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
5.2.20	Is adequate supervision provided?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
5.2.21	Is there a food policy manual on board and are procedures for bacterial / viral control established (food, potable water and air handling)?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
5.2.22	Are butchers' saws adequately guarded and chainmail gloves provided and used?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
5.2.23	Are procedures in place and adequate records maintained regarding the prevention and control of contagious illnesses and diseases, such as gastro-enteritis and / or noro-virus?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
5.2.24	Are the furniture and fittings in passenger and crew areas adequately secured to prevent personal injury during ship movement?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
5.2.25	Confirm top and bottom steps of passenger stairs are appropriately highlighted to mark changes in deck level?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
5.2.26	Are there procedures in place for disabled passengers?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
5.2.27	Are there means for disabled passengers to access all appropriate areas of the vessel?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	

		Y	N	NA	NI	Remarks
5.2.28	Are there designated escape aids / routes for disabled passengers?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
5.2.29	Is there a pest management system on board, as appropriate?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
5.2.30	Is there a procedure for the management of passenger's pets?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
5.2.31	Are launches in use during appropriate conditions and are there the correct number of personnel operating them who are correctly trained and hold valid certification?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
Additional information						

5.3 Hotel Services

		Y	N	NA	NI	Remarks
5.3.1	Do all hotel staff have the required certification for the job they do, are these certificates valid?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
5.3.2	Is there a heavy weather securing routine for cabins and communal areas?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
5.3.3	Are all laundry staff properly trained in washing machine & dryer maintenance and safety?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
5.3.4	Do the ironing machines have an automatic cutout to prevent overheating?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
5.3.5	Are there appropriate provisions in place for the sale of alcohol on board?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	

		Y	N	NA	NI	Remarks
5.3.6	Are there procedures for the control of drunk passengers?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
5.3.7	Is there a policy in place for the control of bringing alcohol on board?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
5.3.8	Is there a planned inspection regime in place for the air conditioning system to check fans and trunking for cleanliness and to test for Legionella or other diseases?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
5.3.9	Are cabin / public areas air conditioning systems fully functional and properly maintained?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
Additional information						

5.4 Safety routines

		Y	N	NA	NI	Remarks
5.4.1	Is the emergency station on the bridge and, if applicable, secondary emergency station, properly arranged and containing all relevant plans, procedures and instructions?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
5.4.2	Are fire and safety rounds conducted at regular intervals?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
5.4.3	Is an effective drill schedule / matrix in place and followed?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
5.4.4	Is there a procedure in place for preventing passengers access to restricted areas?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
5.4.5	Are elevators properly maintained, certified and emergency call alarms regularly tested?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	

Y N NA NI Remarks

5.4.6 Are procedures in place to isolate elevators and fit barriers when maintenance works are being carried out?

5.4.7 Is there a procedure in place to regularly inspect passenger and crew areas and cabins?

Additional information

5.5 Fire safety

Y N NA NI Remarks

5.5.1 Are fire doors in apparent satisfactory condition?

5.5.2 Are the fire door status indicators in apparent satisfactory condition?

5.5.3 Are fire door remote releases operational and regularly tested?

5.5.4 Are fire door closure speeds at a safe level to ensure positive closure?

5.5.5 Are the galley exhaust fire dampers in apparent satisfactory condition? (where visible)

5.5.6 Is the galley hood smothering system in apparent satisfactory condition?

5.5.7 Are the hood top and grease traps clean with the appropriate cleaning records maintained?

		Y	N	NA	NI	Remarks
5.5.8	Is the accomodation high fog or sprinkler system and balcony drenching system in apparent satisfactory condition?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
5.5.9	Are fire-fighting suits and equipment sufficient in number for vessel class and properly distributed?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
5.5.10	Is the electrical power supply to the galley hot equipment isolated during periods of non-attendance?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
5.5.11	Are balcony partitions and furniture made of non-combustible materials?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
5.5.12	Are the hoses attached to the hydrants on the engineering decks, and is the fire main permanently pressurised?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
5.5.13	Confirm evidence available showing passenger ship thermographic requirements complied with as per SOLAS?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
Additional information						

5.6 Life saving appliances

		Y	N	NA	NI	Remarks
5.6.1	Are marine evacuation systems properly maintained and serviced and crew properly certified in their use, if fitted?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
5.6.2	If a fast rescue boat provided, are the crew trained accordingly and maintenance and lowering records correctly maintained?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
5.6.3	Is a record of testing of lifeboat release hooks maintained? Are fall prevention devices used during drills?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	

Additional information**5.7 Watertight integrity and survivability**

		Y	N	NA	NI	Remarks
5.7.1	Do all slide shell doors have remote closed indication and if fitted, a television surveillance system in apparent satisfactory condition?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
5.7.2	Is the integrity of watertight bulkhead cable and other penetrations in apparent satisfactory condition?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
5.7.3	Is the condition of watertight doors, including visual and audible alarms, in apparent satisfactory condition?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
5.7.4	Can the watertight doors be operated from Local / Bridge / Other remote station above weather deck?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
5.7.5	Can the watertight doors be operated from emergency hand pump / other stored power arrangement, as appropriate? Random checking required	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
5.7.6	Do the watertight doors comply with SOLAS requirements for opening / closing times?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
5.7.7	Does the status of watertight doors during passage comply with the company policy?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
5.7.8	Is the bridge watertight door indicator panel in apparent satisfactory condition, and showing Red light for open door and Green light for closed door?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
5.7.9	Is there a procedure in place for establishing that the draught, trim and stability comply with the current requirements for the passage?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
5.7.10	If computer based, is this procedure verified regularly by means of manual calculations?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	

		Y	N	NA	NI	Remarks
5.7.11	Are swimming pool emergency dump valves regularly tested?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
5.7.12	Are cross-flooding procedures and arrangements in apparent satisfactory condition?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
5.7.13	Are the scuppers in apparent satisfactory condition? Are they designed to prevent blockages?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
5.7.14	Are down-flooding openings (drains) in apparent satisfactory condition?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
Additional information						

5.8 Shipboard communications

		Y	N	NA	NI	Remarks
5.8.1	Is the public address system in apparent satisfactory condition?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
5.8.2	Does the emergency public address system automatically override any on board entertainment and audio systems?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
5.8.3	Are the fire / general alarm and the conning position GMDSS panel in apparent satisfactory condition (on main and emergency power)?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
Additional information						

5.9 Documentation

Y N NA NI Remarks

5.9.1 Is the Evacuation Plan in place, properly maintained and understood?

5.9.2 Is the Damage Control Plan available, properly maintained and understood?

Additional information

5.10 Safety and operational tests

Y N NA NI Remarks

Were the following tests carried out and found satisfactory?

5.10.1 Engine room bilge high level alarms

5.10.2 Main and emergency fire pumps with two fire hoses on separate hydrants

5.10.3 Engine room remote stops, quick closing valves and shutdowns

5.10.4 Abandon ship drill

5.10.5 Fire drill

5.10.6 Random heat and smoke detectors and manual call points

Y N NA NI Remarks

5.10.7 Fire flaps (manual and / or auto)

5.10.8 Fire door closure (random individual and random zonal)

5.10.9 Watertight door closure (random individual)

5.10.10 Emergency power sources and emergency lighting

5.10.11 Emergency steering

Additional information