

MEMBER ALERT



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SEPTEMBER 2, 2020

COVID-19 – WORKING ARRANGEMENTS FOR THE MANAGERS’ GLOBAL OFFICES

Reference is made to previous Member Alerts on the above subject, resting with that of [June 29, 2020](#). Your Managers thought it would be helpful to update Members and the Club’s other business associates on the current status of their offices across the globe.

At the Managers’ headquarters in New York, and at their branch office in Houston, the circumstances described in the Member Alert of June 29 continue to apply. As previously advised, both offices are open, but only on a limited, voluntary basis. One (small) team of management personnel attends on Monday and Wednesday, the other on Tuesday and Thursday. Those not attending the office in accordance with this cycle work from home on those days. All staff work from home on Friday.

In London, the arrangements described in the Member Alert of June 29 also continue, in general, to apply. The Managers’ office is accessible to local staff on an as-needed, voluntary basis, but the preponderance of management work continues to be performed by personnel working from home.

In Athens, a recent upturn in the number of COVID-19 infections has caused local authorities to reimpose certain restrictions following a more accommodative stance earlier in the summer. Accordingly, as of the date of this Alert, the Managers’ office remains closed but, from next Monday, September 7, it will reopen, operating on a weekly rotation between two, separate groups on a voluntary basis.

In Hong Kong, the recent reimposition of local government restrictions means that personnel are once again working primarily from home at present. However, there are signs that this could change over the weeks ahead and more normal office working resume. Further information in this regard will be passed on as circumstances develop.

In Shanghai, the Managers’ office is operating as normal although, again, there remains greater fluidity than has traditionally been the case as between home and office working.

As a general observation, and given that the various arrangements described above may be subject to change as local conditions dictate, Members and the Club’s other business associates are advised to use management personnel’s cellphone/mobile numbers – rather than those of land lines – and email addresses as the primary means of contacting them until further notice.

As is always the case, the Club’s service capabilities, despite these difficult times, remain at the disposal of Members wherever, whenever and however they may be needed. To that end, full contact details of the Managers’ New York, London, Athens, Hong Kong, Shanghai and Houston offices can be accessed on the Club’s website, respectively, at:

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Working arrangements for the Managers' offices remain under constant review and, as developments and circumstances demand, further news will be communicated over the weeks ahead.