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## Part B

# Survey Questionnaire

## All Tugs

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Tug Name

Date survey completed:

Survey Port:

Surveyor:

Surveying company:

Surveyor's Ref. number:

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Order club:

Club ref. No:

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## 4. Survey Questionnaire - All Tugs

### 4.1 Class and Statutory Certificates

	Y	N	NA	NI	Remarks:
4.1.1 Are the relevant Class and/or statutory certificates valid?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="text"/>
4.1.2 Are certificates clean and without any condition, recommendations, exemptions, or memoranda, immediately affecting safety of life, ship, barge or environment?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="text"/>
Additional information					
<input type="text"/>					

### 4.2 Shipboard management (Section to be completed taking into consideration time under present management)

	Y	N	NA	NI	Remarks:
4.2.1 Is a Planned Maintenance System implemented and kept up to date?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="text"/>
4.2.2 Are there contingency plans onboard to deal with emergencies and spills, as applicable?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="text"/>
4.2.3 Are records maintained for ballasting operations?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="text"/>
4.2.4 Are accidents or incident reports raised and handled in a satisfactory manner?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="text"/>
Additional information					
<input type="text"/>					

### 4.3 Safe working

		Y	N	NA	NI	Remarks:
4.3.1	As observed, are safe working practices followed onboard?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="text"/>
4.3.2	Are relevant personal protective equipment and clothing provided and in use?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="text"/>
4.3.3	Are "No Smoking" areas clearly marked, and were these regulations observed during visit?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="text"/>
4.3.4	Are emergency procedures in place and available / displayed onboard?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="text"/>
4.3.5	Is there a Safety Management System in place, is this followed onboard?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="text"/>
4.3.6	Is there a suitable safe means of access?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="text"/>
4.3.7	Is adequate lighting provided throughout the vessel?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="text"/>
4.3.8	Are alarms from cold stores and freezers in satisfactory condition?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="text"/>
4.3.9	Is CO2 installation, if fitted, protected against unauthorised release?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="text"/>
Additional information						
<input type="text"/>						

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#### 4.4 Hygienic standard and house keeping

Y N NA NI Remarks:

4.4.1 Are crew galley and pantries clean and tidy? Is fitted equipment in apparent satisfactory condition?

4.4.2 Are provision and cold stores clean, tidy and maintained to correct temperature?

4.4.3 Is the general house-keeping standard satisfactory?

Additional information

## 4.5 Fire safety

		Y	N	NA	NI	Remarks:
4.5.1	Are fire extinguishers of approved type, properly stowed, regularly serviced and sufficient in numbers?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
4.5.2	Are oxygen and acetylene bottles fitted with flashback arrestors and stored in well ventilated designated places?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
4.5.3	Are emergency escape sets provided?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
4.5.4	Is the fire detection system in satisfactory condition?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
4.5.5	Are combustible and hazardous materials stored in designated spaces and provided with Material Safety Data Sheets?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
4.5.6	Are main and emergency exits clearly marked and unobstructed?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
4.5.7	If fitted are fire monitors and associated equipment operational and in apparent satisfactory condition?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
4.5.8	Is the fire integrity, including fire doors, fire dampers and shutters throughout the vessel in apparent satisfactory condition?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
Additional information						
<div style="border: 1px solid black; height: 40px;"></div>						

#### 4.6 Life saving appliances

	Y	N	NA	NI	Remarks:
4.6.1 Are lifebuoys of approved type, properly stowed and sufficient in numbers?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="text"/>
4.6.2 Are life vests of approved type, properly stowed and sufficient in numbers?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="text"/>
4.6.3 Are liferafts and hydrostatic releases properly secured / fitted and in apparent satisfactory condition?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="text"/>
4.6.4 Are immersion suits of approved type, properly stowed and sufficient in numbers?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="text"/>
4.6.5 Are sufficient first aid boxes / medical stores available onboard?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="text"/>
4.6.6 Are signs for safety equipment in place marked with IMO symbols and instructions written in the working language of the vessel?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="text"/>
Additional information					
<input type="text"/>					

#### 4.7 Pollution control

	Y	N	NA	NI	Remarks:
4.7.1 Are there suitable means for containing any spillage on deck?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="text"/>
4.7.2 If savealls are fitted, are these in apparent satisfactory condition?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="text"/>

4.7.3	Is sufficient oil spill clean-up equipment available onboard?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
4.7.4	Is there suitable means for storing and segregating waste onboard?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
4.7.5	Is the tug apparently free from any hull, bulkhead, valve or pipeline leakage, including hydraulic lines, liable to cause pollution or affect safe operations?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
4.7.6	Are there procedures in place for transferring bunkers, oil or contaminated bilges?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
4.7.7	Are measures in place to prevent unintentional overboard release of oil, sludge or sewage?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
4.7.8	Is the Oil Record Book Part I properly filled out and up to date?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
4.7.9	Is the Garbage Record Book up to date?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
Additional information						

**4.8 Hull and deck**

		Y	N	NA	NI	Remarks:
4.8.1	Is the visible condition of the external shell plating apparently satisfactory?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
4.8.2	Is the visible condition of the weather deck apparently satisfactory?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	

4.8.3	Is the condition of the superstructure apparently satisfactory?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="text"/>
4.8.4	Is the condition of the coatings apparently satisfactory?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="text"/>
4.8.5	Are all hull markings clearly legible?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="text"/>
4.8.6	Are boarding ladders, gangways, accommodation ladders and platforms in apparent satisfactory condition?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="text"/>
4.8.7	Are bollards, fairleads, windlasses, capstans, tow bridle, mooring ropes and wires in apparent satisfactory condition?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="text"/>
4.8.8	Are anchors and visible sections of anchor chain in apparent satisfactory condition?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="text"/>
4.8.9	Are weathertight / watertight doors and hatches fully operational and providing effective sealing?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="text"/>
4.8.10	Are vents and air / sounding pipes on deck in satisfactory condition with effective closing devices and clearly marked with the compartment they serve?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="text"/>
4.8.11	Is supplied lifting gear in apparent good condition and clearly marked with SWL?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="text"/>
4.8.12	Is the tug fendering in apparent satisfactory condition?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="text"/>

Additional information



#### 4.9 Ballast tanks and void spaces

		Y	N	NA	NI	Remarks:
4.9.1	Are manhole covers in apparent satisfactory condition?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="text"/>
4.9.2	Is the means of access in an apparently satisfactory condition?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="text"/>
4.9.3	Are the internal bulkheads, frames, stringers, brackets and stiffeners apparently free from structural damage?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="text"/>
4.9.4	Is the internal structure apparently free from significant wastage, pitting and scale?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="text"/>
4.9.5	Is the internal coating in apparently satisfactory condition?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="text"/>
4.9.6	Are anodes fitted and in apparent satisfactory condition?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="text"/>
4.9.7	Are the inspected tanks / void spaces free from any sign of oil contamination?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="text"/>
4.9.8	Is pipework passing through tanks / void spaces in apparent satisfactory condition?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="text"/>
Additional information						
<input type="text"/>						

**4.10 Machinery spaces**

		Y	N	NA	NI	Remarks:
4.10.1	Are all machinery spaces / compartments including bilges clean, tidy and free from combustible materials?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
4.10.2	Is all machinery in apparent good condition and free from significant oil or water leakages and/or temporary drains?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
4.10.3	Is all machinery exhaust lagging intact and free from leaks?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
4.10.4	Are machinery space pipe systems, sea suction and overboard valves free from apparent deterioration, leaks, temporary repairs and cement boxes?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
4.10.5	Are there suitable means in place for shutting down machinery in an emergency?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
4.10.6	Are all bilges fitted with functioning high level alarms?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
4.10.7	Are regular tests carried out on machinery emergency shutdowns?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
4.10.8	Is the machinery space adequately lit?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
4.10.9	Is there an operational emergency lighting system in place?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
4.10.10	Is the ballast system fully operational?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	

4.10.11 Are all valves clearly identified?

4.10.12 Are all pipelines marked according to the international pipe colour code system?

4.10.13 Are battery spaces free from sources of ignition and provided with sufficient ventilation?

4.10.14 Is the switchboard fully operational and regularly tested?

4.10.15 Are machinery space gratings in place, secured and in a clean condition?

Additional information

**4.11 Bridge, navigation and communication**

	Y	N	NA	NI	Remarks:
4.11.1 Is bridge and communications equipment in apparent good order?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="text"/>
4.11.2 Is there an apparent working system in place to correct nautical charts and publications?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="text"/>
4.11.3 Are bridge procedures, company and Master's standing orders in place and followed?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="text"/>
4.11.4 Are navigation lights and signals in a satisfactory condition?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="text"/>
4.11.5 Is passage planning properly carried out and covering berth to berth?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="text"/>
4.11.6 Is emergency communication between bridge-engine room and bridge-steering gear room satisfactory?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="text"/>
4.11.7 Is external weather routing in use for ocean voyages?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="text"/>
Additional information					
<input type="text"/>					