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TO MEMBERS OF THE ASSOCIATION

Dear Member:

NEW CLUB LOSS PREVENTION INITIATIVE: *SIGNING BILLS OF LADING – A POCKET GUIDE*

Your Managers are pleased to report the publication of *Signing Bills of Lading – A Pocket Guide*.

It highlights issues to which attention should be given prior to the signing of bills of lading by masters and others who may be involved in that process. Every element of information in a bill of lading is of vital importance: inaccuracies, mis-descriptions or other non-conformities can have costly consequences, and may also prejudice a Member's cover.

Copies of *Signing Bills of Lading – A Pocket Guide* can be accessed in English, and in new and traditional Mandarin, on the Club's website at:

<http://www.american-club.com/page/bills-of-lading>

Members requiring hard copies of the English version of the guide should direct their requests to Ms. Danielle Centeno, Assistant Vice President – Loss Prevention & Survey compliance, at Danielle.centeno@american-club.com or to Dr. William Moore, Senior Vice President at William.moore@american-club.com.

Your Managers are most grateful to the assistance rendered to them in composing this guide by Hill Dickinson, LLP, London and Piraeus, Chaffe McCall, LLP, New Orleans, and Royston, Rayzor, Vickery & Williams, LLP, Houston.

Yours faithfully,

Joseph E.M. Hughes, Chairman & CEO
Shipowners Claims Bureau, Inc., Managers for
THE AMERICAN CLUB